



# Subharti Medical College

Recognized by Govt. of India, Ministry of Health & Family Welfare, Govt. Letter No. U.12012/69/96-ME(P)  
Website: medical.subharti.org, e-mail: medical@subharti.org, Ph.: 0121-3055000 (Extn: 2118), Telefax: 0121-2439127, 2439067

A constituent college of

## SWAMI VIVEKANAND SUBHARTI UNIVERSITY

(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)



*Office of the PG Dept. of Psychiatry*

Ref.No. SMC/PSY/2025/01

Dated: 11/03/2025

## NOTICE

The meeting of Board of Studies of Department of Psychiatry will be held on 17/03/2025 at 11:00 am in the department. The agenda of meeting

- Agenda Item No. 1 – To confirm the minutes of previous BOS held on 08/09/2023.
- Agenda Item No. 2 – ATR on minutes of Board of Studies held on 08/09/2023.
- Agenda Item No. 3 – Introduction of value added courses.
- Agenda Item No. 4 – Any change in competency as per the CBME guidelines for upcoming sessions.
- Agenda Item No. 5 – Introduction of E-Logbook for post graduates students.

  
**Dr. Vivek Kumar**  
Prof. & Head  
Department of Psychiatry  
SMC & CSS Hospital

Copy to

- Faculty members, dept of Psychiatry
- Dr. Sanjeev Kumar, Prof. dept of Ophthalmology, SMC



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Office of the PG Dept. of Psychiatry

Ref.No. SMC/PSY/2025/2

Dated: 17/03/2025

### Minutes for Meeting of Board of Studies held on 17-03-2025

A meeting of Board of Studies was held on 17-03-2025 at 11:00 am in the office of the Head of Psychiatry Department.

Following members attended the meeting-

- |                        |                           |
|------------------------|---------------------------|
| 1. Dr. Vivek Kumar     | - In Chair                |
| 2. Dr. Sanjeev Kumar   | - Internal cognate member |
| 3. Dr. Swaleha Mujawar | - Member                  |
| 4. Dr. Ritika Singh    | - Member                  |

At the onset, the Chairperson BOS welcomed all the members and all members who attended the meeting were requested to give their active inputs. The items were taken up as per agenda.

1. Agenda Item No. 1: Minutes of last BOS meeting – The Last Meeting of Board study were discussed . The Members confirmed the minutes
2. Agenda Item No. 2 – To report ATR on the minutes of previous BOS meeting. It was discussed and action taken
3. Agenda Item No 3: The Chairman discussed about ongoing value added course in the department-IQ Assessment in children and adults .It was decided no new implementations were required.
4. Agenda item No. 4: - Any Change in Competencies as per CBME guidelines for upcoming session – were discussed
5. Agenda item No. 5: *Discussion on E-logbook for post graduates students.*

**Discussion :** After discussion the chairperson & all other members decided about CBME guidelines .

|                                        |                                           |
|----------------------------------------|-------------------------------------------|
| Action to be taken by                  | Concerned faculty member                  |
| Timeline to complete the assigned task | E – logbook to completed within 06 months |

  
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### Action Taken Report (ATR)

ATR on minutes of board of studies meeting held on 08.09.2023

| S.No. | Agenda Item                                                                     | Decision                              | Outcome/ Result                                                               |
|-------|---------------------------------------------------------------------------------|---------------------------------------|-------------------------------------------------------------------------------|
| 1.    | Conformation of Previous Minutes of meeting                                     | The members confirmed the minutes     | The members passed the minutes                                                |
| 2.    | To discuss Value added course                                                   | Confirmed by Chairperson and members  | Value added course on IQ assessment in children and adults was implemented    |
| 3.    | Any change in the competencies as per the CBME guidelines for upcoming sessions | Member confirmed the points discusses | Changes were implemented as per the CBME guidelines for the upcoming session. |

  
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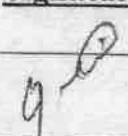
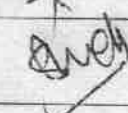
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### Attendance Minutes of meeting of Board of Studies held on 17/03/2025

| <u>S.No.</u> | <u>Name of Faculty</u> | <u>Designation</u>         | <u>Signature</u>                                                                     |
|--------------|------------------------|----------------------------|--------------------------------------------------------------------------------------|
| 1            | Dr. Vivek Kumar        | Prof. & Head (Psy. Dept.)  |   |
| 2.           | Dr. Sanjeev Kumar      | Professor (Opthal Dept.)   |   |
| 3.           | Dr. Swaleha Mujawar    | Assist. Prof. (Psy. Dept.) |   |
| 4.           | Dr. Ritika Singh       | SR (Psy. Dept.)            |  |

  
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